



# *Sutikely*

*Sutikely*  
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## **Servicing the cut-to-length industry for Australia and New Zealand**

This document details the steps Sutikely is taking with regards to Covid-19 for South Australia.

All clients are required to fill out a signed Covid-19 questionnaire to determine their eligibility for safe site access. This questionnaire requests, amongst other information, whether anyone on site or anyone associated with site personal have exhibited or have been tested for Covid-19, that controls are in place to prevent the transmission of Covid-19, that any person that exhibits symptoms are excluded from attending the site until testing shows they are negative for Covid-19.

All clients are required to provide their current Covid-19 procedures where available.

All places of accommodation are required to fill out a signed Covid-19 questionnaire to determine their eligibility for safe site access.

All places of accommodation are to provide their current Covid-19 procedures where available.

Sutikely adheres to social distancing.

Sutikely uses hand sanitiser regularly.

Sutikely washes their hands thoroughly.

Sutikely enforces no contact with personnel and minimal contact with infrastructure.

Sutikely uses their own stationary and ensures clients use their own stationary.

Sutikely will present immediately to a medical professional if symptoms of Covid-19 present themselves.

Where possible, the same accommodation is used as much as possible with Do Not Disturb displayed while the same accommodation is still booked.

All Sutikely travel is strictly between work places, accommodation and places of sustenance and refuelling.

Sutikely uses a non-contact method for payment transactions of fuel, supplies and sustenance.

Sutikely uses masks and gloves when refuelling vehicles.

A document detailing Covid-19 hotspots, if applicable, within Victoria and South Australia and these hotspots are avoided except for transiting through without stopping, where no other reasonable route is available.

A document detailing the itinerary of the accommodation and service run.

A document detailing Sutikely's Covid-19 procedures (this document) including processes at refuelling and sustenance establishments.

A document showing Sutikely's movements for the 14 days prior to the commencement of the service run.

Copies of the latest applicable South Australian directions 24 hours prior to leaving Mickleham Victoria being FAQ Emergency Management (Cross Border Travel No 3) (COVID-19) Direction 2020, Emergency Management (Cross Border Travel No3) (COVID-19) Direction 2020, FAQ Emergency Management Non Essential Business and Other Activities No 4 (COVID-19) Direction 2020, Emergency Management (Non Essential Business and Other Activities No 4) (COVID-19) Direction 2020 and FAQ Who is an Essential Traveller?, Stop the spread in SA and Common Questions Travel Restrictions.

Compliance with self-isolation directions if symptoms present themselves.

Kindest regards,

Rod Lamont  
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